

**ATASCOSA COUNTY
COMMISSIONERS COURT
REGULAR MEETING
SPECIALTY COURTROOM, SUITE 202
December 11, 2023
9 a.m.**

If after the commencement of the meeting covered by this Notice, the Commissioners Court should determine that a closed or executive meeting or session of the Court is required, then such closed or executive meeting or session as authorized by the Texas Open Meetings Act, Texas Government Code Section 551.001 et seq., will be held by the Court. Purposes for a closed or executive meeting or session permitted by the Act include the following:

- 551.071** Consultation with Attorney.
- 551.072** Deliberation regarding real property.
- 551.073** Deliberation regarding prospective gifts.
- 551.074** Personnel Matters.
- 551.076** Deliberation regarding security devices or security audits.
- 551.0785** Deliberation involving medical or psychiatric records of individuals.
- 551.084** Investigation; exclusion of witness from hearing.
- 551.087** Deliberation regarding economic development negotiation.
- 551.088** Deliberation regarding test item.

AGENDA

1. Judge Cude: Call to order.
2. Judge Cude: Prayer; Pledge of Allegiance.
3. Public Comments:
4. Martin Gonzales: Discuss and/or take appropriate action to present Roy's Nursery the Texas Treasure Business Award, awarded by the Texas Historical Commission.
5. Audrey Louis: Discuss and/or take appropriate action concerning personnel
Existing Employee: Katie Quinney
Position: Victim Assistance Coordinator
Pay Rate: From \$54,000.00 to \$64,000.00 annual salary (increase of \$5,500.00 from Rural Law Enforcement Grant Senate Bill (SB 22) and increase of \$4,500.00 from 045-400 OVAG Grant).
Physical/Drug: n/a
Start Date: 01/01/2024

Existing Employee: Leslie Carranza
Position: Asst. District Attorney
Pay Rate: From \$104,000.00 to \$125,500.00 annual salary (increase of \$21,500.00 from Rural Law Enforcement Grant Senate Bill (SB) 22).
Salary Budget Area: 047-400-416
Physical/Drug: n/a
Start Date: 01/01/2024

Existing Employee: Marc Ledet
Position: Asst. District Attorney
Pay Rate: From \$100,000.00 to \$121,500.00 annual salary (increase of \$21,500.00 from Rural Law Enforcement Grant Senate Bill (SB) 22).
Salary Budget Area: 047-400-433
Physical/Drug: n/a
Start Date: 01/01/2024

Existing Employee: Ryan Wright
Position: Asst. District Attorney
Pay Rate: From \$97,000.00 to \$118,500.00 annual salary (increase of \$21,500.00 from Rural Law Enforcement Grant Senate Bill (SB) 22).
Salary Budget Area: 047-400-432
Physical/Drug: n/a
Start Date: 01/01/2024

Existing Employee: Lorena Whitney
Position: Asst. District Attorney
Pay Rate: From \$97,000.00 to \$118,500.00 annual salary (increase of \$21,500.00 from Rural Law Enforcement Grant Senate Bill (SB) 22).
Salary Budget Area: 047-400-417
Physical/Drug: n/a
Start Date: 01/01/2024

Existing Employee: Erika Price
Position: Asst. District Attorney
Pay Rate: From \$93,000.00 to \$114,500.00 annual salary (increase of \$21,500.00 from Rural Law Enforcement Grant Senate Bill (SB) 22).
Salary Budget Area: 047-400-434
Physical/Drug: n/a
Start Date: 01/01/2024

Existing Employee: John William Richmond
Position: Asst. District Attorney
Pay Rate: From \$91,000.00 to \$112,500.00 annual salary (increase of \$21,500.00 from Rural Law Enforcement Grant Senate Bill (SB) 22).
Salary Budget Area: 047-400-415
Physical/Drug: n/a
Start Date: 01/01/2024

Existing Employee: Audrey Vasquez
Position: Asst. District Attorney
Pay Rate: From \$84,000.00 to \$105,500.00 annual salary (increase of \$21,500.00 from Rural Law Enforcement Grant Senate Bill (SB) 22).
Salary Budget Area: 047-400-438
Physical/Drug: n/a
Start Date: 01/01/2024

Existing Employee: Roland Trevino
Position: Investigator
Pay Rate: From \$72,000.00 to \$82,000.00 annual salary (increase of \$10,000.00 from Rural Law Enforcement Grant Senate Bill (SB) 22).
Salary Budget Area: 047-400-419
Physical/Drug: n/a
Start Date: 01/01/2024

Existing Employee: Todd McCrohan
Position: Investigator
Pay Rate: From \$63,000.00 to \$73,000.00 annual salary (increase of \$10,000.00 from Rural Law Enforcement Grant Senate Bill (SB) 22).
Salary Budget Area: 047-400-418
Physical/Drug: n/a
Start Date: 01/01/2024

Existing Employee: Daniel Kaufmann
Position: K-9 Investigator
Pay Rate: From \$60,000.00 to \$70,000.00 annual salary (increase of \$10,000.00 from Rural Law Enforcement Grant Senate Bill (SB) 22).
Salary Budget Area: 047-400-406
Physical/Drug: n/a
Start Date: 01/01/2024

Existing Employee: Karen Dziuk
Position: Analyst
Pay Rate: From \$63,000.00 to \$73,000.00 annual salary (increase of \$10,000.00 from Rural Law Enforcement Grant Senate Bill (SB) 22).

Salary Budget Area: 047-400-435
Physical/Drug: n/a
Start Date: 01/01/2024

6. Janice Ruple: Discuss and/or take appropriate action concerning approving the contracts between Atascosa County and the Democratic and Republican Parties for the 2024 primary elections.
7. Courtney Grier: Discuss and/or take appropriate action concerning personnel
New Employee: Christopher Lewis
Position: Temp. EMT
Pay Rate: \$12.60 hourly
Salary Budget Area: 041-400-518
Physical/Drug: complete
Start Date: 12/12/2023
8. Devin Wilborn: Discuss and/or take appropriate action concerning approving the FY 2024-2025 Fire Service Contract for Blackhill VFD, Campbellton "Paisano" VFD, Charlotte VFD, Leming VFD, Poteet VFD, Rossville VFD, Jourdanton VFD, Christine VFD, and direct Judge to sign. See attached.
9. Becky James: Discuss and/or take appropriate action concerning personnel
New Employee: Marianne McGinnis
Position: Legal Assistant
Pay Rate: \$39,000.00 / year
Salary Budget Area: 012-488-403
Physical/Drug: pending
Start Date: 12/15/2023
10. Tim Gutierrez: Discuss and/or take appropriate action concerning personnel
New Employee: Adam Troy Shearrer
Position: Juvenile Supervision Officer (Tier 1)
Pay Rate: \$ 47,250.00 annually / \$3,937.50 monthly
Salary Budget Area: 039-400-562
Physical/Drug: pending
Start Date: 12/18/2023
- New Employee: James Robert Vanhorn
Position: Juvenile Supervision Officer (Tier 1)
Pay Rate: \$47,250.00 annually / \$3,937.50 monthly
Salary Budget Area: 039-400-562
Physical/Drug: pending
Start Date: 12/18/2023

11. Sheriff Soward: Discuss and/or take appropriate action concerning personnel
New Employee: Jesse Trevino
Position: Corrections Officer
Pay Rate: Tier 3: \$44,217.00 annually; 171 fluctuating; \$120.00 mo. uniform; \$150.00 holiday; 90-Day County prob. 1 year agency prob.
Salary Budget Area: 012-442-562
Physical/Drug: pending
Start Date: 12/11/2023 9:00am

New Employee: Kristen Casias
Position: Corrections Officer
Pay Rate: Tier 3: \$44,217.00 annually; 171 fluctuating; \$120.00 mo. uniform; \$150.00 holiday; 90-Day County prob; 1 year agency prob.
Salary Budget Area: 012-442-562
Physical/Drug: pending
Start Date: 12/11/2023 9:00am

New Employee: Leigh Black
Position: Corrections Officer
Pay Rate: Tier 3: \$44,217.00 annually; 171 fluctuating; \$120.00 mo. uniform; \$150.00 holiday; 90-Day County prob; 1 year agency prob.
Salary Budget Area: 012-442-562
Physical/Drug: pending
Start Date: 12/11/2023 9:00am

Existing Employee: Jessica Turrubiarres
Position: Deputy Sheriff
Pay Rate: Tier 1: \$54,988.57 annually; 171 flux; \$120.00 mo. uniform; \$175.00 holiday; Continue 1 year Agency Prob.
Salary Budget Area: 012-440-410
Physical/Drug: n/a
Start Date: 12/01/2023

Existing Employee: Priscilla N. Padron
Position: Corrections Officer
Pay Rate: Tier 1: \$48,217.00 annually; 171 fluctuating; \$120.00 mo. uniform; \$150.00 holiday; Continue 1 year Agency Prob.
Salary Budget Area: 012-442-562
Physical/Drug: n/a
Start Date: 12/01/2023

Existing Employee: Javier Sandoval
Position: Corrections Officer
Pay Rate: Tier 1: \$48,217.00 annually; 171 fluctuating; \$120.00 mo. uniform; \$150.00 holiday; Continue 1 year Agency Prob.
Salary Budget Area: 012-442-562
Physical/Drug: n/a
Start Date: 12/01/2023

Existing Employee: Javier Martinez
Position: Corrections Officer
Pay Rate: Tier 1: \$48,217.00 annually; 171 fluctuating; \$120.00 mo. uniform; \$150.00 holiday; Continue 1 year Agency Prob.
Salary Budget Area: 012-442-562
Physical/Drug: n/a
Start Date: 12/01/2023

Existing Employee: Juan Benites
Position: Corrections Officer
Pay Rate: Tier 2: \$46,217.00 annually; 171 fluctuating; \$120.00 mo. uniform; \$150.00 holiday; Continue 1 year Agency Prob.
Salary Budget Area: 012-442-562
Physical/Drug: n/a
Start Date: 12/01/2023

Existing Employee: Jussiah Lopez
Position: Corrections Officer
Pay Rate: Tier 2: \$46,217.00 annually; 171 fluctuating; \$120.00 mo. uniform; \$150.00 holiday; Continue 1 year Agency Prob.
Salary Budget Area: 012-442-562
Physical/Drug: n/a
Start Date: 12/01/2023

Existing Employee: Olivia Garza
Position: Corrections Officer
Pay Rate: Tier 2: \$46,217.00 annually; 171 fluctuating; \$120.00 mo. uniform; \$150.00 holiday; Continue 1 year Agency Prob.
Salary Budget Area: 012-442-562
Physical/Drug: n/a
Start Date: 12/01/2023

Existing Employee: Carlos Reyna
Position: Corrections Officer
Pay Rate: Tier 2: \$46,217.00 annually; 171 fluctuating; \$120.00 mo. uniform; \$150.00 holiday; Continue 1 year Agency Prob.
Salary Budget Area: 012-442-562
Physical/Drug: n/a
Start Date: 12/01/2023

Existing Employee: DeAndre Campbell
Position: Corrections Officer
Pay Rate: Tier 2: \$46,217.00 annually; 171 fluctuating; \$120.00 mo. uniform; \$150.00 holiday; Continue 1 year Agency Prob.
Salary Budget Area: 012-442-562
Physical/Drug: n/a
Start Date: 12/01/2023

Existing Employee: Gabriella Martinez
Position: Corrections Officer
Pay Rate: Tier 2: \$46,217.00 annually; 171 fluctuating; \$120.00 mo. uniform; \$150.00 holiday; Continue 1 year Agency Prob.
Salary Budget Area: 012-442-562
Physical/Drug: n/a
Start Date: 12/01/2023

12. Laura Pawelek: Discuss and/or take appropriate action to approve raising the current employee deposit rate from 6% to 7% through TCDRS.
13. Laura Pawelek: Discuss and/or take appropriate action concerning approving the publication of the Treasurer's Report for November 2023 in the newspaper and on the County Website.
14. Theresa Carrasco: Discuss and/or take appropriate action concerning approval of the Commissioners' Court Minutes for September 2023.
15. Comm. Gillespie: Discuss and/or take appropriate action concerning McCoy Water Supply Co. requesting permission for a road bore permit on 98 Eagle Ford Pleasanton Tx for 2A Energy Services.
16. Comm. Perez: Discuss and/or take appropriate action concerning the (1) 10" lay flat line and (1) 12" lay flat line will enter at CR 347 at (28.729741/-98.723261), from private property. Passing through a 2' culvert at (28.729724/-98.723273) the lines will be on the West side of CR 347, traveling North for 1,340 feet. The lines will exit CR 347 at (28.732936/-98.724870) into private property.

17. Comm. Riley: Discuss and/or take appropriate action concerning approval of (1) 10" lay flat line will enter CR 411 on the West side traveling East for 5,245 ft. The line will temporarily exit CR 411. The line will re-enter on CR 410. The line will be on the West side of CR 410 traveling South for 534 ft. The line will cross through a 4' culvert for 63 feet. The line will be on the East side of CR 410 traveling North for 376 feet. The line will exit CR 410 onto private property.

18. Comm. Riley: Discuss and/or take appropriate action to approve the (1) lay flat line that will enter CR 442 from SH 16 on the South side traveling West for 428 feet where the line will pass under a road crossing for 34 feet. The line will be on the North side of CR 442 traveling West for 6,460 feet. The line will exit CR 442 onto private property.

19. Tracy Barrera: Discuss and/or take appropriate action concerning the following **2023** budget line-item adjustments and / or budget amendments for the following: See attached.

DEPT: County Auditor

Moving funds from: 012-406-655, Vacation Longevity, \$800.00

To: 012-406-610, Conference Expense, 800.00

DEPT: Constable PCT1

Moving funds from: 012-412-605, Body Armor/Ammunition, \$1,500.00

To: 012-412-601, Deputy Maintenance, \$1,500.00

DEPT: Justice of the Peace PCT2

Moving funds from: 012-428-402, Salary, JP Clerk, \$7,498.08

To: 012-428-501, Office Supplies, \$7,498.08

DEPT: Tax Office

Moving funds from: 012-444-628, Postage, \$8,000.00

To: 012-444-684, Computer Expense, \$8,000.00

DEPT: Miscellaneous

Moving funds from:

012-468-620, Dues & Membership, \$2,000.00

012-468-659, Wellness, \$1,000.00

012-468-680, Lawsuits, \$1,000.00

012-468-707, Capital Outlay, \$24,488.72

To:

012-468-625, Miscellaneous, \$2,000.00

012-468-647, Legal Notices, \$2,000.00

012-468-704, County Appraisal, Board, \$24,488.72

DEPT: Animal Control

Moving funds from:

012-478-406, Salary, Part-Time, \$6,000.00
012-478-490, Overtime, \$1,500.00
012-478-492, Insurance Hospital, \$5,000.00
012-478-506, Data Processing, \$2,000.00
012-478-601, Vehicle Maintenance/Fuel, \$2,500.00
012-478-609, Training, \$1,000.00
012-478-635, Machine Maintenance, \$1,000.00
012-478-638, Travel, \$500.00
012-478-647, Legal Notices/Ad, \$500.00
012-478-666, Photography, \$500.00

To:

012-478-507, Laboratory Services, \$4,000.00
012-478-508, Veterinary Services/Clinic, \$3,000.00
012-478-510, Animal Food, \$3,500.00
012-478-625, Cleaning Supplies, \$10,000.00

DEPT: Youth Service Center – Pre

Moving funds from: 039-400-562, Salary, Detention Officers, \$143,950.00

To:

039-400-404, Salary, Overtime, \$50,000.00
039-400-489, Uniform Allowance, \$1,000.00
039-400-531, Groceries, \$70,000.00
039-400-549, Janitor Supplies, \$4,500.00
039-400-601, Vehicle Maintenance, \$500.00
039-400-624, Repairs, \$2,750.00
039-400-625, Miscellaneous, \$9,000.00
039-400-627, Medical Expenses, \$2,000.00
039-400-628, Postage, \$100.00
039-400-635, Machine Maintenance, \$3,500.00
039-400-638, Travel Expense, \$600.00

DEPT: Youth Service Center – Post

Moving funds from: 139-400-403, Salary, Detention Officers, \$15,000.00

To:

139-400-509, Supplies, \$10,000.00
139-400-512, Clothing, \$5,000.00

DEPT: EMS

Moving funds from:

041-400-404, Salary – Overtime, \$135,000.00
041-400-478, Salary – Holiday, \$58,000.00
041-400-479, Intermedix Billing, \$10,000.00
041-400-492, Insurance – Hospital, \$30,000.00

041-400-509, Medical Supplies, \$65,000.00

041-400-703, Equipment, \$10,000.00

To:

041-400-430, Salary-EMT, \$230,000.00

041-400-501, Office Supplies, \$6,000.00

041-400-601, Repairs-Vehicle Maintenance, \$60,000.00

041-400-637, Telephone/Cable TV, \$1,500.00

041-400-692, Refunds, \$10,500.00

20. Trent Rowell: Discuss and/or take action to release roadway easement held by Atascosa County described in Book 16, page 758 of the Official Public Records of Atascosa County, Texas.
21. Judge Cude: Discuss and/or take appropriate action concerning the approval of the Rules of Procedures, Conduct, and Decorum at the meetings of the Atascosa County Commissioners Court 2024.
22. Judge Cude: Discuss and/or take appropriate action to review and approve the contract with Dr. Ray Fernandez, M.D., PLLC for forensic pathology services, including autopsies. Pending County Attorney's approval.
23. Judge Cude: Discuss and/or take appropriate action to approve the resolution authorizing the submission of a Community Development Block Grant – Mitigation Resilient Communities Program Project application to the General Land Office.
24. Judge Cude: Discuss and/or take appropriate action on authorizing the County to advertise for Request for Proposals (RFP) for the Regional Mitigation Program Council of Governments Method of Distribution (COG-MOD) Resilient Community Program (RCP) from the Texas General Land Office (GLO) to solicit proposals to provide administration and/or planning services for CDBG contract(s), if awarded. If approved, set a timeline for advertising and due date. See attached.

25.

EXECUTIVE SESSION

The Regular Session of Atascosa County Commissioners Court will now recess in order to convene in Executive Session according to Texas Government Code 551.071 and 551.074 and 551.0785 to discuss personnel and other matters with the County Attorney's office.

26.

OPEN SESSION


27. Judge Cude: Discuss and/or take appropriate action concerning item(s) discussed in executive session.

28. Judge Cude: Discuss, review, and take action to accept and/or approve any invoices
Tracy Barrera: and payroll.

29. Judge Cude: Discuss, review, and take action on reports submitted.
Tracy Barrera:

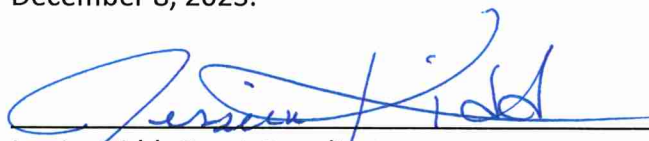
30. **COMMENTS FROM THE COMMISSIONERS COURT (No Action Can Be Taken).** The next Special Commissioners Court Meeting is set for Thursday, December 28, 2023.

31. Judge Cude: Adjourn.



Mark Gillespie, Judge Pro-Tem

I, the undersigned, do hereby certify that this notice was posted by 8:45 AM., on Friday December 8, 2023.



Jessica Kidd, Court Coordinator
This meeting site is accessible to individuals with disabilities and to the general public.